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## Tender Details

## General Details

Tender Number	MU/PP/SD/STATIONERY/2022-23/IND-854
Tender Title	Providing and supplying of Stationary items to University Printing Press, University of Mysore, Manasagangotri, Mysuru-570006
Description	Providing and supplying of Stationary items to University Printing Press, University of Mysore, Manasagangotri, Mysuru-570006
Type of Procurement Entity	GOVT_DEPT
Tender Category	GOODS
Type of Quotation	ITEM_WISE
Tender Evaluation Type	TWO_COVER
Department	Mysore University
Bid Validity Period	90
No Of Calls	1
Tender Type	OPEN
Highest Bidder Selection	NO
General Conditions for Eligible Tenderers	

## SI No

## Conditions

SI No	Conditions
1	<b>Tenderers should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Tenders.</b>
2	<b>Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any State Government / Government of India /Union Territory.</b>
3	<b>It shall be the responsibility of the Bidder to ensure credit of Tender Processing Fee and EMD into the respective receiving bank accounts of e-Procurement on or before the last date and time of bid submission.</b>
4	<b>The bidder is required to ensure browser compatibility of the computer well in advance to the last date and time for receipt of tenders. The departments shall not be responsible for non-accessibility of e-Procurement portal due to internet connectivity issues and technical glitches at bidder's end.</b>
5	<b>EMD Payments through e-Payment mode shall be made as one single transaction and payments made in part are liable for rejection.</b>
6	<b>Conditional Tenders will not be accepted.</b>
7	<b>Very Important: Bidders should send the Samples in separate envelope to the office of the Director, Mysore University Printing Press, University of Mysore, Manasagangotri, Mysuru without fail before the last date of submission.</b>
8	

SI No	Conditions
	<b>The Tenderer shall bear all costs associated with the preparation and submission of his Tender, and the employer will in no case be responsible and liable for those costs.</b>
9	<b>The cost of the Tender Processing shall not be refundable.</b>
10	<b>Tenders from joint ventures are not acceptable.</b>
11	<b>The employer is not responsible for any delay in accessing e - Procurement Portal.</b>
12	<b>The Tenderers need to register with e-Procurement Portal to obtain User-ID and Password for participating in the Tender.</b>
13	<b>The EMD &amp; Tender Processing fee shall be paid through e-Procurement Portal only using any of the following four modes.</b> <b>1.Credit Card.</b> <b>2.Direct Debit using Internet banking</b> <b>3.NEFT (National Electronic Fund Transfer)</b> <b>4.OTC (Over The Counter using Bank challan ).</b>
14	<b>Bank Guarantee will not be acceptable for EMD. EMD should be paid as specified in the e-Procurement schedule.</b>
15	

SI No	Conditions
	<b>The rates once quoted will not be changed or enhanced under any circumstances.</b>
16	<b>In all matters of dispute, the decision of the University is final and legally binding.</b>
17	<b>The Earnest Money Deposit will be refunded only after the due fulfilment of the orders. (EMD will not carry any interest)</b>
18	<b>The authority reserves the rights to Accept or Reject any or all the Tenders without assigning any reasons.</b>
19	<b>The University of Mysore does not bind itself to Accept the lowest bidder and this university reserves the right to Accept or Reject any of the Tender or all the Tenderers without assigning the reasons.</b>
20	<b>The quoted price should be inclusive of all types of taxes GST, (service tax, VAT, sales tax), customs duty, clearance charges, transportation, erection(commission), excise duty etc., &amp; all incidental charges F.O.R MYSORE-570006,MANASAGANGOTRI, KARNATAKA STATE,INDIA.</b>
21	<b>The Tenderers need to register with e-Procurement portal and to obtain User ID and Password for participating in e-Procurement. For more details please contact e-Procurement Helpdesk Ph: +91-8046010000 +91-8068948777 support[at]eprochelpdesk[dot]com from 9.00 a.m. to 9.00 p.m. on all working days.</b>
22	

- | SI No | Conditions  |
|-------|---|
|       | <b>Interested Tenderers can get the information through the following e-mail address<br/><a href="https://eproc.karnataka.gov.in">https://eproc.karnataka.gov.in</a></b>  |
| 23    | <b>IMP: THE QUANTITY MENTIONED IN THE TENDER IS SUBJECT TO CONSIDERATION.<br/>( Quantity may vary according to the requirement at the time of procurement )</b>   |
| 24    | <b>The EMD and Security Deposit are liable to be forfeited as liquidated damages in the event of any evasion , refusal or delay on his/her part in signing the contract form. The other terms and conditions are as stipulated in K/g-3 Standard Tender Document of Government of Karnataka.</b>  |
| 25    | <b>Liquidated Damages: 22.1 Subject to GCC Clause 24, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5% of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price.. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 23.</b> |
| 26    | <b>FINANCIAL BID WILL BE OPENED ONLY AFTER THE COMPLETE EVALUATION OF TECHNICAL BID</b>   |
| 27    | <b>The supplier warrants that the goods supplied under this contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Purchasers specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.</b>                           |
| 28    | <b>The bidders should upload the compatibility for the specification separately for which he/she is bidding.</b>  |
| 29    |   |

SI No	Conditions
	<b>The Bidder must quote the final consolidated cost of the items inclusive of all taxes if any.</b>
30	<b>In all matters of dispute, the decision of the University is final and legally binding.</b>
31	<b>The authority reserves the rights to Accept or Reject the Lowest bidder and this University reserves the right to Accept or Reject any or all the tenders without assigning the reasons.</b>
32	<b>All Products should meet industry standard specification.</b>
33	<b>Manufacturer should provide environmental compliance certificate/s.</b>
34	<b>The bidder should provide MAF (Manufactures Authorization Form)</b>
35	<b>To qualify for award of this contract, each Tenderer in its name should have in the last three years (i.e., (2018-19 to 2020-21) ), Satisfactorily completed, as prime contractor, at least one similar nature of work of value not less than Rs. 60.00lakhs (if tender value is 20 lakhs per year).</b>
36	

**SI No****Conditions**

**The Bidders should upload the contact details with Address, Phone Number, email, Mobile Number etc.,**

- 37 In addition to the above conditions bidder should abide by the terms and conditions as prescribed in K/g-2 Standard Tender document of Government of Karnataka.**
- 38 Additional Terms and Conditions:**  
**1. If the quality of the product does not match it will be rejected.**  
**2. Bidders has to supply the items on credit basis.**  
**3. The quantity is subject to vary.**
- 39 The bidder should bear all damages while transporting or shifting to stores, if there is any damage.**
- 40 Further for any clarification bidders may contact Mr. Sathish, director, Mysore University Printing Press, University of Mysore, Manasagangotri, Mysuru, Karnataka, India during the office hours. Contact Phone No. + 91-821-2419285/367/368 and Mobile No. 9916906047.**

## Tender Technical Qualification Criteria

<b>SI No</b>	<b>Criterion</b>	<b>Criterion Type</b>	<b>Criterion Documents</b>
<b>1</b>	<b>Bidder should upload the latest company registration certificate (It should be valid for till date)</b>	<b>Capabilities of Vendor</b>	
<b>2</b>		<b>Capabilities of Vendor</b>	

SI No	Criterion	Criterion Type	Criterion Documents
	<b>Manufacturer licence certificate if tenderer is a manufacturer.</b>		
3	<b>The tenderer should upload the copies of Income Tax details of previous 3 years.</b>	<b>Financial Status</b>	
4	<b>Bidder should submit the samples of material on or before the last date of the submission of tender</b>	<b>Capabilities of Vendor</b>	
5	<b>The bidder should upload the relevant product literature/broacher containing the details of the specification for the item coated.</b>	<b>Capabilities of Vendor</b>	

## Document/Evidence Required from the Bidder

SI No	Document Name	DocumentType	Optional
1	<b>Latest Company Registration Certificate which should be valid till date</b>	<b>TECHNICAL_BID</b>	<b>No</b>
2	<b>Annual turnover Certificate for last three years attested by Government Chartered Accountant.</b>	<b>TECHNICAL_BID</b>	<b>No</b>
3	<b>Income Tax details of last three years.</b>	<b>TECHNICAL_BID</b>	<b>No</b>
4	<b>Latest Authorized Agency Certificate (MAF) from Principal Manufacturer.</b>	<b>TECHNICAL_BID</b>	<b>No</b>
5	<b>Copy of Manufacturer Certificate, if Tenderer is a manufacturer.</b>	<b>TECHNICAL_BID</b>	<b>No</b>
6	<b>Latest Similar Work done Certificates issued by various organizations (other than University of Mysore)</b>	<b>TECHNICAL_BID</b>	<b>No</b>
7	<b>Bidder should upload the Compatibility for the tender Specifications &amp; Clarification for the deviations</b>	<b>TECHNICAL_BID</b>	<b>No</b>
8	<b>GST registration certificate and it should be valid till date</b>	<b>TECHNICAL_BID</b>	<b>No</b>
9	<b>VAT, PAN, TIN/ TAN No. Details</b>	<b>TECHNICAL_BID</b>	<b>No</b>

SI No	Document Name	DocumentType	Optional
10	Self declaration stating the firm is not black listed with any Govt/Quasi Govt. Organizations and will not supply refurbished items in Rs.100/-Non Judicial e-Stamp Paper.	TECHNICAL_BID	No
11	List of Supplies/Installations of similar nature.	TECHNICAL_BID	No
12	The bidder should upload the relevant product literature/broacher containing the details of the specification for the item coated.	TECHNICAL_BID	No
13	Complete contact details with Communication address and Mobile Number.	TECHNICAL_BID	No
14	Check list of all the documents.	TECHNICAL_BID	No

## Bill Of Quantity

SI No	Group Name	Mandatory to bid all items	No of Items	Items	
1	STATIONERY ITEMS	No	13		
SI No	Item Code	Item Name	Item Description	Unit	Quantity
1	MUPP/SD/2022-23/STAT-02	FINE CALICO	SPECIFICATION: FINE CALICO (1 ROLL - 20 METERS)	Roll	70
2	MUPP/SD/2022-23/STAT-08	STRAW BOARD 3lb	SPECIFICATION: STRAW BOARD 3lb	Nos	1000
3	MUPP/SD/2022-23/STAT-06	BOOK COVER WRAPPER	SPECIFICATION: BOOK COVER WRAPPER	sheets	50000
4	MUPP/SD/2022-23/STAT-11	STRAW BOARD 2lb	SPECIFICATION: STRAW BOARD 2lb	Nos	1000
5	MUPP/SD/2022-23/STAT-09	GRAY BOARD	SPECIFICATION: GRAY BOARD	Nos	5000
6	MUPP/SD/2022-23/STAT-10	THREAD REEL NO.2	SPECIFICATION: THREAD REEL NO.2	Nos	50
7	MUPP/SD/2022-23/STAT-12	COLOUR COVER 11 X 5	SPECIFICATION: COLOUR COVER 11 X 5	Nos	40000
8	MUPP/SD/2022-23/STAT-01	Double Dummy Art Paper 91 x 58.5 cm and 130gsm	SPECIFICATION: Double Dummy Art Paper 91 x 58.5 cm and 130gsm 1 REAM - 500 SHEETS	Ream	10
9	MUPP/SD/2022-23/STAT-13	MATT COATED BOARD 22 X 28	SPECIFICATION: MATT COATED BOARD 22 X 28	Nos	10000
10	MUPP/SD/2022-23/STAT-05	DOUBLE CROWN 51 X 76CM 80GSM COLOUR COVER WRAPPER	SPECIFICATION: DOUBLE CROWN 51 X 76CM 80GSM COLOUR COVER WRAPPER	Ream	100
11	MUPP/SD/2022-23/STAT-03	ORDINARY CALICO	SPECIFICATION: ORDINARY CALICO	Roll	50
12	MUPP/SD/2022-23/STAT-07	M.G.R. CRAFT SHEETS	SPECIFICATION: M.G.R. CRAFT SHEETS	sheets	50000
13	MUPP/SD/2022-23/STAT-04	SINGLE DUMMY COLOUR COVER WRAPPER 45.5 X 58 CM 80GSM	SPECIFICATION: SINGLE DUMMY COLOUR COVER WRAPPER 45.5 X 58 CM 80GSM	Ream	100

## Delivery Schedules

View delivery schedules:



## Contact Information

Contact Person Name : Director, Mysore University Printing Press and Stationary Depot, University of Mysore, Mysuru  
 Office Telephone Number : 91-821-2419285  
 Mobile Number : 91-9916906047

## Tender Amount Details

Amount of Earnest Money Deposit (INR)	25000
Tender Processing Fee	550

## Tender Schedule / Dates

NIT Published Date	21/02/2023 17:21:00
Last Date & Time for Tender Queries/Clarifications	02/03/2023 12:00:00
Last Date & Time for receipt of tenders	08/03/2023 17:30:00
Date & Time for Opening of Technical Bid	10/03/2023 10:30:00

[Refer Karnataka  
 Transparency in Public  
 Procurement Rules  
 Chapter V,Rule 17 for  
 Minimum Time for  
 Submission of Tenders](#)

## Tender Published User Details

Tender Published User Name REG -Smt. V.R Shylaja REGISTRAR

Tender Published User Login mu\_reg

Public Key CN=SHYLAJA V R, O=UNIVERSITY OF MYSORE, OU=UNIVERSITY OF MYSORE,  
 SERIALNUMBER=5b16b6927cea99558f9409cb5b683594a91318acd6f4a640becaca8c7834cb51,  
 OID.2.5.4.65=48c56ac827a4a1a85b194acee6b42f82, STREET=MYSORE, OID.2.5.4.17=570005,  
 OID.2.5.4.20=cce442f8e99513a7636de456b4307b2a36530e945e41d9d9ff1157198bae8f02,  
 ST=Karnataka, C=IN

Issuer

CN=Verasys Sub CA 2022, OID.2.5.4.51="Office No. 21, 2nd Floor, Bhavna Building", STREET=V.S. Marg, ST=Maharashtra, OID.2.5.4.17=400025, OU=Certifying Authority, O=Verasys Technologies Pvt Ltd., C=IN

[Back](#)

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ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ ಮುದ್ರಣಾಲಯ ಮತ್ತು ಲೇಖನ ಸಾಮಗ್ರಿ ವಿಭಾಗ  
ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು-570 006

(Re-accredited by NAAC at "A" Grade with a CGPA of 3.47)

(Overall Ranking 54<sup>th</sup> and Universities 33<sup>th</sup> in NIRF Ranking 2022)

ಸಂಖ್ಯೆ:ಮೈ.ವಿ.ವಿ.ಮು/ಎಸ್.ಡಿ./ 828 /2022-23

ದಿನಾಂಕ : 14-02-2023

## TECHNICAL SPECIFICATION AND QUANTITY DETAILS

Sl. No	BRIEF DESCRIPTION OF GOODS & SERVICES	QUANTITY TO BE SUPPLIED
01	Double Dummy Art Paper 91 X 58.5 cm and 130 gsm	10 Reams(1Ream-500Sheets)
02	Fine Calico	70 Rolls(1Rooll-20Meters)
03	Ordinary Calico	50 Rolls
04	Single Dummy Colour Cover Wrapper 45.5 X 58cm 80gsm	100 Reams
05	Double Crown 51 X 76cm 80gsm Colour Cover Wrapper	100 Reams
06	Book Cover Wrapper	50000 Sheets
07	M.G.R. Craft Sheet	50000 Sheets
08	Straw Board 3lb	1000 Boards
09	Gray Board	5000 Boards
10	Thread reel No-2	50 Reel
11	Straw Board 2lb	1000 Boards
12	Colour Cover (11 X 5)	40000 Covers
13	Matt Coated Board (22 X 28)	10000 Boards

ವಂದನೆಗಳೊಡನೆ.

ತಮ್ಮ ನಂಬುಗೆಯ

ನಿರ್ದೇಶಕ  
DIRECTOR

Mysore University Printing Press  
& Stationery Depot, Mysore-6

14/2/23

## **General Terms and Conditions**

1. Tenderers should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Tenders.
2. Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any State Government / Government of India /Union Territory.
3. It shall be the responsibility of the Bidder to ensure credit of Tender Processing Fee and EMD into the respective receiving bank accounts of e-Procurement on or before the last date and time of bid submission.
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5. EMD Payments through e-Payment mode shall be made as one single transaction and payments made in part are liable for rejection.
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8. The Tenderer shall bear all costs associated with the preparation and submission of his Tender, and the employer will in no case be responsible and liable for those costs
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10. Tenders from joint ventures are not acceptable.
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  1. Credit Card.
  2. Direct Debit using Internet banking
  3. NEFT (National Electronic Fund Transfer)
  4. OTC (Over The Counter using Bank challan ).
14. Bank Guarantee will not be acceptable for EMD. EMD should be paid as specified in the e-Procurement schedule.
15. The rates once quoted will not be changed or enhanced under any circumstances.
16. In all matters of dispute, the decision of the University is final and legally binding.

17. The Earnest Money Deposit will be refunded only after the due fulfilment of the orders.  
(EMD will not carry any interest)
18. The authority reserves the rights to Accept or Reject any or all the Tenders without assigning any reasons.
19. The University of Mysore does not bind itself to Accept the lowest bidder and this university reserves the right to Accept or Reject any of the Tender or all the Tenderers without assigning the reasons.
20. The quoted price should be inclusive of all types of taxes GST, (service tax, VAT, sales tax), customs duty, clearance charges, transportation, erection(commission), excise duty etc., & all incidental charges which are applicable F.O.R MYSORE-570006, MANASAGANGOTRI, KARNATAKA STATE, INDIA.
21. The Tenderers need to register with e-Procurement portal and to obtain User ID and Password for participating in e-Procurement. For more details please contact e-Procurement Helpdesk Ph: 080-25501216 / 25501227 from 9.00 a.m. to 9.00 p.m. on all working days.
22. Interested Tenderers can get the information through the following e-mail address  
  
<https://eproc.karnataka.gov.in>
23. IMP: THE QUANTITY MENTIONED IN THE TENDER IS SUBJECT TO CONSIDERATION.  
  
( Quantity may vary according to the requirement at the time of procurement )
24. The EMD and Security Deposit are liable to be forfeited as liquidated damages in the event of any evasion , refusal or delay on his/her part in signing the contract form. The other terms and conditions are as stipulated in K/g-1 Standard Tender Document of Government of Karnataka.
25. Liquidity Damages: Subject to GCC Clause 24, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5% of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price.. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 23.
26. Financial bid will be opened only after the complete evaluation of technical bid

27. The supplier warrants that the goods supplied under this contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Purchasers specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
28. The bidders should upload the compatibility for the specification separately for which he/she is bidding.
29. The Bidder must quote the final consolidated cost of the items inclusive of all taxes if any.
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31. The authority reserves the rights to Accept or Reject the Lowest bidder and this University reserves the right to Accept or Reject any or all the tenders without assigning the reasons.
32. All Products should meet industry standard specification.
33. Manufacturer should provide environmental compliance certificate/s.
34. The bidder should provide MAF (Manufactures Authorization Form)
35. To qualify for award of this contract, each Tenderer in its name should have in the last three years (i.e., (2017-18 to 2019-20) , Satisfactorily completed, as prime contractor, at least one similar nature of work of value not less than Rs. 60.00lakhs (if tender value is 20 lakhs per year).
36. The Bidders should upload the contact details with Address, Phone Number, email, Mobile Number etc.,
37. In addition to the above conditions bidder should abide by the terms and conditions as prescribed in K/g-2 Standard Tender document of Government of Karnataka.
38. Additional Terms and Conditions:
  1. If the quality of the product does not match it will be rejected.
  2. Bidders has to supply the items on credit basis.
  3. The quantity is subject to vary.
39. The bidder should bear all damages while transporting or shifting to stores, if there is any damage.
40. Further for any clarification bidders may contact Mr. Satish, director, Mysore University Printing Press, University of Mysore, Manasagangotri, Mysuru, Karnataka, India during the office hours. Contact Phone No. +91-821-2419285/367/368 and Mobile No. 9916906047.

- Note:
1. The rate once quoted will not be changed or enhanced under any circumstances.
  2. The rate quoted should be valid for one years(The validity of rate – 1years)
  3. As per the recommendation of the technical committee the contract is going to be renewed in every year.

**DIRECTOR**  
**Mysore University Printing Press**  
**& Stationery Depot, Mysore-6**

## CRITERION

1. Bidder should upload the latest company license certificate. (It should be valid for till date)
2. Manufacturer license certificate, if tenderer is a manufacturer.
3. Copies of Income Tax Details of Previous 3 years.
4. The vender should upload the relevant product literature/brochure containing the details of the specification for the equipment/model quoted.
5. Bidder should submit the samples of materials on or before last date of submission of tender.

**DIRECTOR**  
**Mysore University Printing Press**  
**& Stationery Depot, Mysore-5**

8

14/2/23

## DOCUMENTS REQUIRED FOR TECHNICAL BID

1. Latest Company Registration Certificate should valid till date
2. Annual Turnover Certificate of last three(3) years attested by Government chartered accountant
3. Copies of Income Tax Details of Previous 3 years.
4. Latest authorization agency certificate issued from Principal Manufacturer
5. Copy of Manufacturer license certificate, if tenderer is a manufacturer.
6. Latest similar work done Certificate issued by various organizations ( other than University of Mysore)
7. Compatibility for the tender Specifications & Clarification for the deviations
8. GST CERTIFICATE
9. PAN CARD, TIN/TAN details
10. Self-declaration stating the firm is not black listed with any Government / Quasi Government Organizations and will not supply Refurbished equipments in Rs.100 Judicial Stamp Paper.
11. List of Supplies/Installations of similar nature
12. The vender should upload the relevant product literature/brochure containing the details of the specification for the equipment/model quoted
13. Check List of all the Documents uploaded
14. Complete Contact Details with communication address and Mobile Number

**DIRECTOR**  
Mysore University Printing Press  
& Stationery Depot, Mysore-6



  
14/12/23