

ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ
ಸ್ಥಾಪನೆ : 1916

ವಿಶ್ವವಿದ್ಯಾನಿಲಯ ಕಾರ್ಯಸೌಧ,
ಕ್ರಾಫರ್ಡ್ ಭವನ, ಮೈಸೂರು-570005

ಸಂಖ್ಯೆ: ಎಸಿ2(ಎಸ್)/525/2009-10

ದಿನಾಂಕ: 10.10.2023

ಅಧಿಸೂಚನೆ

ವಿಷಯ: ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಸ್ನಾತಕ ಹಾಗೂ ಸ್ನಾತಕೋತ್ತರ ಪ್ರೊಗ್ರಾಂಗಳ ಬೋಧನಾ ಕಾರ್ಯಭಾರ / ಅವಧಿಯ ಸಂಬಂಧ ಮಾರ್ಗಸೂಚಿಯನ್ನು ಪ್ರಕಟಿಸುವ ಬಗ್ಗೆ.

ಉಲ್ಲೇಖ: 1. ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಅಧಿಸೂಚನೆಗಳ ಸಂಖ್ಯೆ: ಇಟ3/134/2008-09, ದಿನಾಂಕ 12.04.2023.

2. ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಸ್ನಾತಕ ಹಾಗೂ ಸ್ನಾತಕೋತ್ತರ ಬೋಧನಾ ಕಾರ್ಯಭಾರ/ ಅವಧಿಯ ಬಗ್ಗೆ ಪರಿಶೀಲಿಸುವ ಸಂಬಂಧ ರಚಿಸಿದ್ದ ಸಮಿತಿಯ ದಿನಾಂಕ 17.05.2023 ರಂದು ನಡೆದ ಸಭೆಯ ನಡಾವಳಿ.

3. ಮಾನ್ಯ ಕುಲಪತಿಗಳ ಅನುಮೋದನೆಯ ದಿನಾಂಕ 29.09.2023.

ಮಾನ್ಯ ಕುಲಪತಿಗಳ ಅನುಮೋದನೆಯ ಮೇರೆಗೆ, ವಿದ್ಯಾವಿಷಯಕ ಪರಿಷತ್ ಸಭೆಯ ಅನುಮೋದನೆಯನ್ನು ಕಾಯ್ದಿರಿಸಿ, ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಅಧ್ಯಯನ ವಿಭಾಗಗಳು/ಕೇಂದ್ರಗಳು/ಘಟಕ ಕಾಲೇಜುಗಳಲ್ಲಿ ನಡೆಸಲ್ಪಡುತ್ತಿರುವ ಸ್ನಾತಕೋತ್ತರ ಮತ್ತು ಸ್ನಾತಕ ಪ್ರೊಗ್ರಾಂಗಳ ಬೋಧನಾ ಕಾರ್ಯಭಾರ/ಅವಧಿಯ ಬಗ್ಗೆ ಪರಿಶೀಲಿಸಲು ಪ್ರೊ.ಎಂ.ಎ.ಶ್ರೀಧರ್ ಮತ್ತು ಪ್ರೊ.ಅಜಯ್ ಕುಮಾರ್.ಕೆ ರವರ ಅಧ್ಯಕ್ಷತೆಯಲ್ಲಿ ಉಲ್ಲೇಖ(1)ರ ಅಧಿಸೂಚನೆಯಲ್ಲಿ ರಚಿತವಾಗಿದ್ದ ಪರಿಶೀಲನಾ ಸಮಿತಿಯು ದಿನಾಂಕ 17.05.2023ರಂದು ಸಲ್ಲಿಸಿರುವ ಮಾರ್ಗಸೂಚಿಯನ್ನು ಅಂಗೀಕರಿಸಿ, ಅದನ್ನು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದಲ್ಲಿ ಅಳವಡಿಸಿಕೊಳ್ಳುವ ಸಂಬಂಧ ಅಧಿಸೂಚನೆ ಹೊರಡಿಸಲಾಗಿದೆ.

ಇವರಿಗೆ:

1. ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ವ್ಯಾಪ್ತಿಗೊಳಪಡುವ ಎಲ್ಲಾ ಸ್ನಾತಕ/ಸ್ನಾತಕೋತ್ತರ ಕಾಲೇಜುಗಳ ಪ್ರಾಂಶುಪಾಲರುಗಳಿಗೆ,
2. ಪ್ರಾಂಶುಪಾಲರು, ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಘಟಕ ಕಾಲೇಜುಗಳು, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು } ಮಾರ್ಗಸೂಚಿಯ ಅನುಸಾರ ಕೂಡಲೇ ಕಾರ್ಯಭಾರವನ್ನು ಸಿದ್ಧಪಡಿಸಿ, ಸಿಬ್ಬಂದಿ ವಿಭಾಗಕ್ಕೆ ಸಲ್ಲಿಸುವುದು.
3. ಅಧ್ಯಕ್ಷರು/ನಿರ್ದೇಶಕರು, ಎಲ್ಲಾ ಸ್ನಾತಕೋತ್ತರ ವಿಭಾಗಗಳು, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು
4. ಕುಲಸಚಿವ(ಪರೀಕ್ಷಾಂಗ), ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
5. ಜಂಟಿ ನಿರ್ದೇಶಕರು, ಕಾಲೇಜು ಶಿಕ್ಷಣ ಇಲಾಖೆ, ಮೈಸೂರು ವಲಯ, ಜಿ.ಎಲ್.ಬಿ. ರಸ್ತೆ, ಮೈಸೂರು.
6. ಹಣಕಾಸು ಅಧಿಕಾರಿಗಳು, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
7. ಎಲ್ಲಾ ನಿಕಾಯದ ಡೀನರುಗಳು, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
8. ನಿರ್ದೇಶಕರು, ಯೋಜನೆ, ಉಸ್ತುವಾರಿ ಮತ್ತು ಮೌಲ್ಯಮಾಪನ ಮಂಡಳಿ, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
9. ನಿರ್ದೇಶಕರು, ಸ್ನಾತಕೋತ್ತರ ಕೇಂದ್ರ, ಮಂಡ್ಯ/ಹಾಸನ/ಚಾಮರಾಜನಗರ.
10. ಪ್ರೊ.ರವಿ.ಎಸ್, ಚೀಫ್ ನೋಡಲ್ ಆಫೀಸರ್ ಸಿ.ಬಿ.ಸಿ.ಎಸ್.-ಸಿ.ಎ.ಜಿ.ಪಿ./NEP ರೆಗ್ಯುಲೇಷನ್, ಸಂಖ್ಯಾಶಾಸ್ತ್ರ, ಅಧ್ಯಯನ ವಿಭಾಗ, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು
11. ಆಡಳಿತಾಧಿಕಾರಿಗಳು, ಆಡಳಿತಾಧಿಕಾರಿಗಳ ಕಛೇರಿ, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು.
12. ನಿರ್ದೇಶಕರು, ಅಂತರಾಷ್ಟ್ರೀಯ ಕೇಂದ್ರ, ಲಲಿತ ಕಲೆಗಳ ಕಾಲೇಜು ಕಟ್ಟಡ, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು.
13. ನಿರ್ದೇಶಕರು, ವಿದ್ಯಾರ್ಥಿಕ್ಷೇಮಪಾಲನ ವಿಭಾಗ, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು.
14. ಸಂಯೋಜಕರು, ಐ.ಸಿ.ಡಿ., ಗಣಕ ವಿಜ್ಞಾನ ಅಧ್ಯಯನ ವಿಭಾಗ, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು- ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಪ್ರಕಟಿಸಬೇಕಾಗಿ ಕೋರಿದೆ.
15. ಎಲ್ಲಾ ಉಪ ಕುಲಸಚಿವರು/ಸಹಾಯಕ ಕುಲಸಚಿವರು/ಅಧೀಕ್ಷಕರು, ಆಡಳಿತ ವಿಭಾಗ ಮತ್ತು ಪರೀಕ್ಷಾ ವಿಭಾಗ, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
16. ಸಹಾಯಕ ಕುಲಸಚಿವರು/ಅಧೀಕ್ಷಕರು, ಸಿಬ್ಬಂದಿ ವಿಭಾಗ, ಆಡಳಿತ ಶಾಖೆ, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು-ಮುಂದಿನ ಸೂಕ್ತಕ್ರಮಕ್ಕಾಗಿ
17. ಮಾನ್ಯ ಕುಲಪತಿ/ಕುಲಸಚಿವ(ಪರೀಕ್ಷಾಂಗ)/ಹಣಕಾಸು ಅಧಿಕಾರಿಗಳ ಆಪ್ತ ಸಹಾಯಕರು, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
18. ಕಛೇರಿ ಪ್ರತಿ.

GUIDELINES RELATING TO INTAKE FOR ADMISSION, CALCULATION AND DISTRIBUTION OF WORKLOAD FOR OPEN ELECTIVE SUBJECTS, SOFT CORE SUBJECTS, SKILL ENHANCEMENT COURSES OF CONSTITUENT / AFFILIATED COLLEGES AND POSTGRADUATE DEPARTMENTS OF UNIVERSITY OF MYSORE

The following guidelines are framed in the respect of intake for admission, calculation and distribution of workload for open elective subjects, soft core subjects, Skill Enhancement Courses of Constituent/Affiliated Colleges and Post-Graduate Departments of University of Mysore.

1. The minimum number of students for any elective paper is 30 (unless the admission to that course is less than 30).
2. A maximum of two electives will be given per semester, subject to the above conditions. Prior approval for the elective course and the student strength should be obtained from the University.
3. A Postgraduate program will be offered only if 10 students are admitted in that academic year (except in the case of languages).
4. An Undergraduate program will be offered only if the student strength is 15. If the number of students is less than 15, the students can opt to transfer from one program to another program with due counselling.
5. All certificate/Diploma/Postgraduate Diploma programs including all Self-Finance programs will be offered only when a minimum of 15 students get admitted to that program.
6. A declaration shall be given by the students at the time of submission of the application that they are consenting to the cancellation of the program due to lack of prescribed strength of students.
7. Relating to skill enhancement program, i.e., NCC, NSS, Cultural activities, and R & R, these programs shall be equally distributed to all the four semesters and the number of credits is two. The information regarding the skill enhancement program shall be uploaded to the UUCMS portal and the same shall be taken care of by the Deputy Registrar (Academic), University of Mysore, Mysuru.
8. Keeping in mind the UGC guidelines as well as NAAC rating requirements, the PG students should be encouraged to earn the open elective credits via Swayam or any University approved online platform for 4 credits.
9. Every PG Department should be provided faculty (including guest faculty) to help the students to earn 72 credits required for the award of a degree from 4 semesters. Teaching staff will not be provided for additional credits.
10. **Workload of UGC scale faculty members**

Postgraduate

- Assistant Professors: 16 Hours/Week.
- Associate Professors: 14 Hours/Week.
- Professors: 14 Hours/Week.

Undergraduate

As per the Government of Karnataka, Circular No.CED/256 UGC 2010 CV1 Dated 08.09.2010.

- Subjects without Practicals (Hours/Week).
 - Assistant Professors: 16 Hours/Week.
 - Associate Professors: 14 Hours/Week.
 - Professors: 14 Hours/Week.
- Subjects with Practicals (Hours/Week).
 - Assistant Professors: 20 Hours/Week.
 - Associate Professors: 18 Hours/Week.
 - Professors: 18 Hours/Week.

A minimum of 3 hours/week (PG) or 4 hours/week (UG) of theory should be handled by the regular faculty members.

11. Direct Teaching and Indirect Teaching Hours

- Direct teaching hours will comprise theory, tutorial and practical classes. (Note: These components' contact hours are to be considered for calculation of the workload of a faculty member).
- Indirect teaching hours will comprise seminars, project/dissertation work guidance, tour report, preparation for classes, administrative work in various committees, etc. which comes within the 40 hours/week as per UGC norms. (Note: These components' contact hours shall not be considered for the calculation of the workload of a faculty member).

12. Lecture classes (UG)

Main Papers: There shall be a strength of between 50–80 students in a class/section for any subject. The required strength of a class/section may be from one or more core subject combinations. There shall be flexibility of accommodating the additional students to the upper limit of the class/section, depending upon the infrastructure of the lecture hall.

Illustration: Suppose 16 students are admitted to History/Economics, 18 to History/Political Science, and 22 to History/Sociology core subject combinations. All the students who study History from different core combinations (16+18+22=56) shall be placed in a single class/section and the corresponding contact hours shall be considered for the workload of the department, like wise for the other subjects.

In cases where the total admission for a particular subject is between 15-49 from one or all core subject combinations, all the students shall be placed in a single class/section.

In the cases, where the total strength for a particular subject is 150 or more, the number of classes/sections shall be made by clubbing different core combinations as above.

Elective Papers: There shall be a strength of between 50–80 students in a class/section for any subject. A maximum of 120–130 students can opt for a particular paper. If 30–59 students are admitted to a course, they can opt for only one elective paper.

13. Lecture classes (PG)

There shall be a strength of between 50–80 candidates in a class/section for any of the subject OR lesser strength depending on the admission intake OR on the infrastructure of the lecture hall.

14. Tutorial classes (UG/PG)

The tutorial contact hours shall be treated as equivalent to lecture contact hours. There shall not be any splitting of students into a number of groups/batches. (E.g. If there are 40 students in a class, each of the tutorial classes shall be for all 40 students in a class, similar to the lecture class).

15. Practical batches (UG)

- For strength of 1–19 students: Single teacher.
- For 20 and above, up to 28 students: Two teachers.

Note: If there are; say about 53 students in a class, two practical batches (two teachers each) of with a strength of 27 and 26 be made, but not three batches with a strength of 20, 20, 13 or 21, 21, 11 etc.

16. Practical batches (PG)

- For strength of 1–10 students: Single teacher.
- For 16 and above, up to 20 students: Two teachers.

Note:

- If there are, say about 35 students in a class, two practical batches (two teachers each) of with a strength of 18 and 17 be made, but not three batches with a strength of 14, 14, 07 or 15, 15, 05 etc.
- If there are, say about 26 students in a class, two practical batches each of 13 students be made (one teacher); but not batches of 14/15/16 students (two teacher) and 12/11/10 students (one teacher) etc.

17. Workload of SEC papers

The strength of 60–80 students shall be treated equivalent to one unit in skill enhancement courses like NSS, NCC, Cultural Activities, Sports, Yoga, Health & Wellness, etc. Two hours/one credit hour duration is treated equivalent to one lecture contact hour for a faculty workload.

The work be assigned to the faculty who have a shortage of workload in his/her parent department by the concerned conveners/coordinators/officers.

18. Teaching Workload for Research Scholars with fellowship

There shall be a direct teaching workload of; 2 hours/week (lecture) OR 4 hours/week (tutorial/practical).

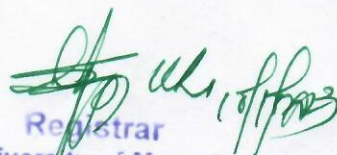
19. Teaching Workload for Guest/Contract Faculty members

As mentioned in the appointment orders by the University of Mysore and the Colleges from time to time, involving direct teaching hours.

20. Reduction in the workload (Direct Teaching)

- The Chairpersons of PG Departments are allowed an exemption of 2 hours/week.
- Principals and Administrative Officers are allowed an exemption of 6 hours/week.
- Keeping in mind the directions of the Government, all deputed teaching faculty should handle classes in the deputed place or in their parent departments.
- A teacher with full-time research students with fellowship can avail a maximum exemption of 2 hours/week.
- A teacher as principal investigator with an ongoing major research project can avail an exemption of 2 hours/week.
- A teacher can avail an exemption of workload due to deputation for administrative and other works as per the orders of University of Mysore.

A teacher can avail **only one** of the above benefits.


Registrar
University of Mysore
Mysore 5