

FORMAT – A

**PROFORMA FOR PROF.U.K.SUBBARAYACHAR MEMORIAL AND
UNIVERSITY NSS AWARD FOR BEST NSS VOLUNTEER**

Recent
Passport size
Photograph

1	Name and Address of the College	
2	NSS Unit to which the Volunteer belongs (in case of the College where there are more than one Unit)	
3	Name of the NSS Volunteer who is being recommended	
4	Permanent Address of the Volunteer	
5	Contact Number	
6	Date of Birth & Age	
7	Sex	
8	Period of NSS volunteership in the College	
9	No. of hours completed during NSS Volunteership	
10	Whether maintained NSS Dairy (if so enclose the copy)	
11	No. of special camps attended in the College (give details of each camp)	
12	Mention the names of National / State / University Level attended Camps (give details)	
13	Contribution : a) Blood donation (No. of Units) b) Eye Donation pledge c) Tree plantation/Environment protection Preservation of monuments d) Health Education e) Community development work etc., (give details in separate sheet)	
14	Leadership qualities and initiatives	
15	Whether he/she has ever been convicted by any court of law or any case is pending against him/her	
16	General attitude towards community service	
17	Mention any outstanding Performance in the period (attach separate sheet with full factual details)	

Signature of the NSS Programme Officer
(with seal)

Signature of the Principal of the
College (with seal)

Note :

1. Incomplete proposals will be rejected and no correspondence will be entertained.
2. Proposal to be prepared with neat typing and sufficient information.

**PROFORMA FOR PROF.U.K.SUBBARAYACHAR MEMORIAL AND
UNIVERSITY NSS AWARD FOR BEST PROGRAMME OFFICER, NSS**

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1	Name and Address of the College (In Capital Letters)				
2	Name of the Principal & Mobile No.				
3	Name of the NSS Programme Officer and Contact No. (In capital letters an underline surname)				
4	Period of service as NSS Programme Officer in the NSS Unit	From	To		
5	Whether trained	Yes / No			
6	Period of existence of the NSS Unit				
7	Allocation and Actual enrolment of NSS volunteers for the last three years		Year	Allocation	Actual Enrolment
		1			
		2			
		3			
8	Special Camping Programme Target (For the last three years)		Year	Allocation	Actual Enrolment
		1			
		2			
		3			
9	Name of the adopted village/Urban slum (with name of Contact Person/Sarpanch/Village Head). Also mention distance of your village from the college				
10	Durable assets created during the past 2 years or other achievements (Give actual details in a separate sheet)				
11	Initiative taken by the NSS Programme Officer in strengthening the programme activities during past 3 years involving NSS volunteers and other local development agencies (enclose detailed report)				
12	Regularity in submission of reports and Accounts				
13	Whether the NSS Programme Officer has been convicted by any court of law or any case in pending against him/her				
14	General attitude of the NSS Programme Officer				
15	Remarks if any				

**Signature of
The Principal of the College
(with seal)**

Date :

Place :

Note :

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