

Procedural Aspects regard to CBCS – CAGP

1. Students should complete the registration process within a maximum of 10 days from the date of reopening of the semester, after which changes in the courses registered will strictly be not allowed.
2. A student can register for a maximum of 24 credits per semester (Over booking is strictly prohibited).
3. A soft core/ an open elective will be offered if the minimum strength is 05 (five) at the time of commencement of the course (it may be possible that subsequently in that semester the number of candidates completing the course could turn out to be less than the minimum).
4. A soft core/ an open elective may be offered even if the strength is less than 5 at the time of commencement, provided that the department shall not ask for additional faculty for the work load arising out of this.
5. If a sequence of soft courses in the subsequent semesters is dependent upon a specific stream chosen by candidates, then the condition of minimum strength requirement is applied at the time of commencement of the stream. In the subsequent semesters, even if the number of students falls less than the minimum, the corresponding stream based soft courses shall be offered for the benefit of remaining students who have chosen the specific stream.
6. Every student should complete a minimum of four credits of Open Elective. A student can register for one open elective course per semester during II, III and IV semesters. Therefore at most a student can volunteer to earn a maximum of 12 credits from Open Elective courses.
7. Since all valuation is totally internalised, the valuation work should get completed within a maximum of 10 days from the last day of examination, and the results should be notified latest by 20th day from the last day of examination. Hence, make-up examination should get completed latest within the first month of the subsequent semester, i.e. much before the completion of C1 period of subsequent semester.
8. In case, some students(the number will be insignificantly small) register for some subjects(specifically hard core) of both first and third semester courses in odd semester and of both second and fourth semester courses in even semester then the department should plan the time table to incorporate it.
9. The C1 score should be finalised latest by 9th week of the semester and should be submitted to the office of the Registrar – Evaluation. The C2 score should be finalised latest by 17th week of the semester and should be submitted to the office of the Registrar – Evaluation.
10. The candidates dropped because of lack of C1 + C2 score or because of attendance shortage shall not be allowed to appear for C3 examination.

11. If a candidate scores less than 30% in C3 in final examination including the possibility that the candidate could be absent for C3, then such a candidate will be allowed to appear for the immediate make-up examination only.
12. The process of re-registration or registration during spilled over semester (if any) shall be automatic and shall be treated as a normal registration process. So separate directions shall not be issued.
13. All departments should notify the open electives which shall be offered during the upcoming semester in the last month of the on-going semester. The first provisional list of selected candidates for the open elective course should be notified 15 days earlier to the last date of the on-going semester. The second list and finalization of the list of students for open elective of the next semester should happen latest by five days before the last date of closure of the on-going semester. This should be automatically taken care of by the department. Separate circular will not be issued.
14. If a candidate drops any course after the announcement of final grade, it should be brought to the notice of Registrar – Evaluation within 10 days from the date of issue of provisional grade sheets.
15. With [30 (15+15) +70] model 30% cut off requirements will be 9 and 21 respectively. The pattern of question paper will be as decided by BoS.
16. Please go through the updated regulations.