

## **MA - Co-operative Management**

### **Syllabus for Entrance Test – 2013-14**

#### **Module 1: Theory of Co-operation:**

Definition-Scope and importance of Co-operation-Basic Values & Principles of Co-operation - Co-operation versus capitalism & socialism-Rochdale thinkers –Robert Owen-Raiffeisen and Schulze-Delitzsch. Co-operative sector school and Common wealth school-Federal Vs Unitary structure –Small size Vs Large size society- Advantages and limitations of state aid to co-operatives - Role of officials and non officials in Co-operative movement.

#### **Module 2. Co-operative Movement in India:**

Origin and growth of Co-operative movement in India –Major developments in post independence period-Short-term & Medium term credit structure-(SCBS, DCCBS & PACS) – Long term credit structure-(SCARDBs & PCARDBs) National Level Cooperative institutions in India-NCDC, NCCF, NDDB, NCUI.

#### **Module 3. Cooperative Management:**

Concept of Management-Definition- Principles-Functions-Problems of Management - Cooperative Management - Principles of Cooperation and Principles of management –Role of Officials in Cooperative Management-Registrar of Co-operative Societies and his Role-General Body of Members - Board of Directors- Managing Committee - Functions of Board of Directors- Powers and Functions of Chairman/President-Duties and Functions of Secretary of Cooperative Societies-Office Organization-Office correspondence -maintenance of Records and Statistics.

#### **Module 4. Cooperative Banking**

Special features of Cooperative banking – structural pattern and functions- Role of Cooperative banking in India-Vaidyanathan Committee recommendations on Cooperative credit -Urban cooperative banking in India-Need, importance, structure and functions- Role of NABARD as an apex institution-Banking regulation Act as applicable to Cooperative banks in India.

#### **Module 5. Cooperative Law**

Evolution of Cooperative legislation in India- Cooperative credit societies Act of 1904,1912,1957 &1991- Recent developments in Cooperative legislation Karnataka Cooperative Societies Act 1959 & Karnataka Souhardha Sahakari Act and their salient features -The constitution (Ninety Seventh) Amendment Act, 2011- Provisions relating to registration, amendment, management, Audit and liquidation of Cooperative societies.

#### **Module 6. Management of Credit Cooperatives:**

Relevance of Management in Banking Industry-Nature, Objectives -Place of Cooperative Banks in Indian Banking System – Structure of Cooperative Credit- Financial management in Cooperatives Banks – Financial Operation- Credit Planning-Committees and Commissions on Cooperatives- AIRCSC, AIRCRC, KUSHRO Committee, CRAFTICARD, Capoor Committee, Vaidyanathan Committee.

## **Module 7. Management of Non-Credit Cooperatives:**

Need for Modern management to Cooperatives –Unique features of Cooperative management and managerial problems of Indian Cooperatives -Management of consumer cooperatives and sales promotion - Management of marketing cooperatives-procurement policies and sales management- Management of dairy cooperatives-Transport management, processing of Milk and Product Development-Management of Industrial and processing Cooperatives -Organizational aspects and materials management.

## **Module 8. Human Resource Management:**

Human Resource Management- Organization of Human Resource Management –Role of Human Resource Management in Cooperatives -Job Analysis – Job Description – Job Satisfaction – Recruitment Selection- Training and Development – Promotion- Demotion and Transfer – Human Resource Information and Audit- Industrial Relation- Industrial Disputes – Settlement- Industrial Relation Policy in India – Recent Techniques in Human Resource Management – H.R. Accounting.

## **Module 9. Cooperation and rural Development:**

Concept and Importance of Rural Development- Rural Development programmes in India : IRDP, DPAP, RLEGP, SFDA, JRY, MGNREGA- Cooperation and Economic Development- Planning Perspective- Cooperation and Agricultural development-Dairy Cooperatives-Industrial Cooperatives-Agro- based Industries- Khadi and Village Industries- Cooperatives in Rural Areas.

## **Module 10. Indian Economy:**

Structure of the Indian Economy- Nature of Indian Economy -Natural Resources –Indian Agriculture-Indian Agricultural Policy and Rural Development – Land Reforms- Agricultural Finance and Marketing- Globalization and its Impact on Indian Economy –WTO and India-Economic Planning and Policy- Economic Reforms and Liberalization-Planning in India

## **Books for reference**

1. Hajela TN- Principles, Problems and Practice of Cooperation-:Konark Publication, New Delhi.
2. Misra and Puri- “Indian Economy”-Himalaya Publishing House –Mumbai.
3. Dr. Nakkiran.S A Treatise on Cooperative Managements- Rainbow Publication :Coimbatore,
4. Dr.Nakkiran.S – Cooperative Management-principles & techniques – Himalaya Publishing House, Mumbai.
5. Ram Krishna Y- Management of Cooperatives, Jaico Publishing Home-New-Delhi
6. Subba Rao- Human resource Management – Himalaya publishing House – New Delhi.
7. Satya Sundar- Rural Development, Himalaya Publishing House- Mumbai.