

University of



Mysore

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DRAFT
**REGULATIONS FOR CHOICE BASED CREDIT SYSTEM (CBCS)
AND CONTINUOUS ASSESSMENT GRADING PATTERN (CAGP)
FOR POST-GRADUATE DEGREE PROGRAMMES 2010**

Preamble

The University Grants Commission (UGC) has stressed on speedy and substantive academic and administrative reforms in higher education for promotion of quality and excellence. The Action Plan proposed by UGC outlines the need to consider and adopt Semester System, Choice Based Credit System (CBCS), and Flexibility in Curriculum Development and Examination Reforms in terms of adopting Continuous Evaluation Pattern by reducing the weightage on the semester-end examination so that students enjoy a de-stressed learning environment. Further, UGC expects that institutions of higher learning draw a roadmap in time bound manner to accomplish the above.

The University of Mysore inspired by its recognition as an Institution of Excellence by the Government of India (2008) and identified by Government of Karnataka to be developed as innovative university (2009), the university plans to bring about radical changes in the curriculum, teaching and evaluation. The vision of the university is to groom the finest breed of citizens equipped with knowledge and talent to serve the society. The university aspires to march forward to achieve benchmarking of our academic practices against world class standards.

UNIVERSITY OF MYSORE

Post Graduate CBCS and CAGP Regulations – 2010

1. Title and Commencement

These Regulations shall be called the University of Mysore regulations for Choice Based Credit System (CBCS) and Continuous Assessment Grading Pattern (CAGP) for Post-Graduate Degree Programs. These Regulations shall come into force from the academic year 2010- 2011.

2. Programs offered

- (1) **M.A.** : Ancient History & Archaeology, Anthropology, Christianity, Communication & Journalism, Cooperative Management, Economics, English, Folklore, Hindi, History, Jainology & Prakrit, Kannada, Linguistics, Middle Eastern Studies, Philosophy, Political Science, Sanskrit, Sociology, South Indian Studies, Urdu, Women's Studies, M.Dance, Comparative Literature and Translation, Development Studies, Public Administration.
- (2) **M.Sc.:** Anthropology, Applied Geology, Biochemistry, Bioscience, Biotechnology, Botany, Chemistry, Environmental Science, Food Science & Nutrition, Geography, Geology, Human Development, Mathematics, Microbiology, Physics, Psychology, Sericulture and Seri Biotechnology, Statistics, Zoology, Polymer Science, Sugar Technology, Geographical Information System (GIS), Earth Science & Resource Management, Genetics, Electronic Media, Organic Chemistry, Criminology and Forensic Science.
- (3) L.L.M., M. Com., M.Ed., M.L.I.Sc. (Master of Library & Information Science), M. Music, M.S.W., M.U.R.P.(M.Tech. in Urban and Regional Planning), **M.F.A.M.** (Master of Financial Analysis and Management), M.B.I.Tech. (Master of Business Information Technology), M.Tech.: Information Systems and Management.
- (4) M.P.Ed.

3. Definitions

Course Every course offered will have three components associated with the teaching-learning process of the course, namely

(i) Lecture – L (ii) Tutorial- T (iii) Practicals - P, where

L stands Lecture session. **T** stands Tutorial session consisting participatory discussion / self study/ desk work/ brief seminar presentations by students and such other novel methods that make a student to absorb and assimilate more effectively the contents delivered in the Lecture classes.

P stands Practice session and it consists of Hands on experience / Laboratory Experiments / Field Studies / Case studies that equip students to acquire the much required skill component.

In terms of credits, every one hour session of L amounts to 1 credit per semester and a minimum of two hour session of T or P amounts to 1 credit per semester, over a period of one semester of 16 weeks for teaching-learning process. The total duration of a semester is 20 weeks inclusive of semester-end examination.

A course shall have either or all the three components. That means a course may have only lecture component, or only practical component or combination of any two or all the three components.

The total credits earned by a student at the end of the semester upon successfully completing the course is $L + T + P$. The credit pattern of the course is indicated as L: T : P.

If a course is of 4 credits then the different credit distribution patterns in L : T : P format could be

4 : 0 : 0,	1 : 2 : 1,	1 : 1 : 2,	1 : 0 : 3,	1 : 3 : 0,
2 : 1 : 1,	2 : 2 : 0,	2 : 0 : 2,	3 : 1 : 0,	3 : 0 : 1,
0 : 2 : 2,	0 : 4 : 0,	0 : 0 : 4,	0 : 1 : 3,	0 : 3 : 1,

The concerned BoS will choose the convenient credit pattern for every course based on the requirement. However, generally, a course shall be of 3 or 4 credits.

Different courses of study are labeled and defined as follows:

Core Course

A course which should compulsorily be studied by a candidate as a core-requirement is termed as a Core course.

A Core course may be a **Soft Core** if there is a choice or an option for the candidate to choose a course from a pool of courses from the main discipline / subject of study or from a sister/related discipline / subject which supports the main discipline / subject. In contrast to the phrase Soft Core, a compulsory core course is called a **Hard Core Course**.

Elective Course

Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline / subject of study or which provides an extended scope or which enables an exposure to some other discipline / subject/domain or nurtures the candidate's proficiency/ skill is called an Elective Course. Elective courses may be offered by the main discipline / subject of study or by sister / related discipline / subject of study. A Soft Core course may also be considered as an elective.

An elective course chosen generally from an unrelated discipline / subject, with an intention to seek exposure is called an **open elective**.

An elective course designed to acquire a special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher is called a **Self Study Elective**.

A core course offered in a discipline / subject may be treated as an elective by other discipline / subject and vice versa.

Project work/Dissertation work is a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A project work up to 4 credits is called Minor Project work. A project work of 6 to 8 credits is called Major Project Work. Dissertation work can be of 10-12 credits. A Project/Dissertation work may be a hard core or a soft core as decided by the BoS concerned.

4. Eligibility for admission.

- 4.1 Candidates possessing a degree of University of Mysore, or of any other University, equivalent thereto and complying with the eligibility criteria shown in Annexure – I, are eligible for admission to Post-graduate degree programs mentioned in regulation No.1 above.

5.0 Scheme of Instructions

- 5.1 A Masters Degree program is of 4 semesters-two years duration. A candidate can avail a maximum of 8 semesters – 4 years (in one stretch) to complete Masters degree (including blank semesters, if any). Whenever a candidate opts for blank

semesters, he /she have to study the prevailing courses offered by the department when he / she continues his / her studies.

- 5.2 A candidate has to earn a minimum of 76 credits, for successful completion of a Master's degree with a distribution of credits for different courses as given in the following table.

Course Type	Credits
Hard Core	A minimum of 42, but not exceeding 52
Soft Core	A minimum of 16
Open Elective	A minimum of 08

Every course including project work, practical work, field work, seminar, self study elective should be entitled as hard core or soft core or open elective by the BoS concerned

- 5.3 A candidate can enroll for a maximum of 24 credits per semester.
- 5.4 Only such candidates who register for a minimum of 18 credits per semester and complete successfully 76 credits in 4 successive semesters shall be considered for declaration of ranks, medals and are eligible to apply for student fellowship, scholarship, free ships and hostel facilities.
- 5.5 In excess to the minimum of 76 credits for masters degree in the concerned discipline / subject of study, a candidate can opt to complete a minimum of 18 extra credits to acquire **add on proficiency diploma** in that particular discipline / subject along with the masters' degree. In such of the cases wherein, a candidate opts to earn at least 4 extra credits in different discipline / subjects in addition to a minimum of 76 credits at masters level as said above then an **add on proficiency certification** will be issued to the candidate by listing the courses studied and grades earned.
- 5.6 A candidate admitted to Masters program can exercise an option to exit with Bachelor Honors degree / PG diploma after earning 40 credits successfully.

6.0 Continuous Assessment, Earning of Credits and Award of Grades

The evaluation of the candidate shall be based on continuous assessment. The structure for evaluation is as follows:

- 6.1 Assessment and evaluation processes happen in a continuous mode. However, for reporting purposes, a semester is divided into 3 discrete components identified as C₁, C₂, and C₃.
- 6.2 The performance of a candidate in a course will be assessed for a maximum of 100 marks as explained below.
- 6.2.1 The first component (C₁), of assessment is for 25 marks. This will be based on test, assignment, seminar. During the first half of the semester, the first 50% of the syllabus will be completed. This shall be consolidated during the 8th week of the semester. Beyond 8th week, making changes in C₁ is not permitted.

- 6.2.2 The second component (C_2), of assessment is for 25 marks. This will be based on test, assignment, seminar. The continuous assessment and scores of second half of the semester will be consolidated during the 16th week of the semester. During the second half of the semester the remaining units in the course will be completed.
- 6.2.2.1 The outline for continuous assessment activities for Component-I (C_1) and Component-II (C_2) will be proposed by the teacher(s) concerned before the commencement of the semester and will be discussed and decided in the respective Departmental Council. The students should be informed about the modalities well in advance. The evaluated courses/assignments during component I (C_1) and component II (C_2) of assessment are immediately returned to the candidates after obtaining acknowledgement in the register maintained by the concern teacher for this purpose.
- 6.2.3 During the 18th -20th week of the semester, a semester-end examination of 2 hours duration shall be conducted for each course. This forms the third/final component of assessment (C_3) and the maximum marks for the final component will be 50.

Setting questions papers and evaluation of answer scripts.

- I. Questions papers in three sets shall be set by the internal examiner for a course. Whenever there are no sufficient internal examiners, the chairman of BoE shall get the questions papers set by external examiners.
- II. The Board of Examiners shall scrutinize and approve the question papers and scheme of valuation.
- III. (i) There shall be single valuation for all theory papers by external examiners.
 (ii) The examination for Practical work/ Field work/Project work will be conducted jointly by internal and external examiners. However the BoE on its discretion can also permit two internal examiners from the University.
 (iii) If a course is fully of (L=0):T(P=0) type, then the examination for C_3 Component will be as decided by the BoS concerned.

IV. Challenge valuation

A student who desires to apply for challenge valuation shall obtain a Xerox copy of the answer script by paying the prescribed fee within 10 days after the announcement of the results. He / She can challenge the grade awarded to him/her by surrendering the grade card and by submitting an application along with the prescribed fee to the Registrar (Evaluation) within 15 days after the announcement of the results. This challenge valuation is only for C_3 component.

The answer scripts for which challenge valuation is sought for shall be sent to another external examiner. The marks awarded in the challenge valuation shall be the final.

- 6.2.4 In case of a course with only practical component a practical examination will be conducted with both internal and external examiners. A candidate will be assessed on the basis of a) knowledge of relevant processes b) Skills and operations involved c) Results / products including calculation and reporting. If external examiner does not turn up then both the examiners will be internal examiners. The duration for semester-end practical examination shall be decided by the departmental council.
- 6.2.5 If **X** is the marks scored by the candidate out of 50 in C_3 in theory examination, if **Y** is the marks scored by the candidate out of 50 in C_3 in Practical examination, and if **Z** is the marks scored by the candidate out of 50 in C_3 for a course of (L=0):T:(P=0) type that is entirely tutorial based course, then the final marks **M** in C_3 is decided as per the following table.

L.T.P distribution	Find mark M in C_3
L:T:P	$\frac{[(L+T)*X]+[(T+P)*Y]}{L+2T+P}$
L:(T=0):P	$\frac{(L*X)+(P*Y)}{L+P}$
L:T:(P=0)	X
L:(T=0):(P=0)	X
(L=0):T :P	Y
(L=0): (T=0):P	Y
(L=0): T:(P=0)	Z

- 6.2.6 The details of continuous assessment are summarized in the following Table.

Component	Syllabus in a course	Weightage	Period of Continuous assessment
C_1	First 50% (2 units of total units)	25%	First half of the semester. To be consolidated by 8 th week
C_2	Remaining 50% (Remaining units of the course)	25%	Second half of the semester. To be consolidated by 16 th week
C_3	Semester-end examination (All units of the course)	50%	To be completed during 18 th -20 th Week.
Final grades to be announced latest by 24th week			

- 6.2.7 A candidate's performance from all 3 components will be in terms of scores, and the sum of all three scores will be for a maximum of 100 marks (25 + 25 + 50).
- 6.2.8 **Finally, awarding the grades should be completed latest by 24th week of the semester.**

6.3 **Minor/ Major Project Evaluation**

Right from the initial stage of defining the problem, the candidate has to submit the progress reports periodically and also present his/her progress in the form of seminars in addition to the regular discussion with the guide. Components of evaluation are as follows.

Component – I(C₁): Periodic Progress and Progress Reports (25%)

Component – II(C₂): Results of Work and Draft Report (25%)

Component– III(C₃): Final Viva-voce and evaluation (50%). The report evaluation is for 30% and the Viva-voce examination is for 20%

- 6.4 In case a candidate secures less than 30% in C₁ and C₂ put together in a course, the candidate is said to have DROPPED that course, and such a candidate is not allowed to appear for C₃ in that course.

In case a candidate's class attendance in a course is less than 75% or as stipulated by the University, the candidate is said to have DROPPED that course, and such a candidate is not allowed to appear for C₃ in that course.

Teachers offering the courses will place the above details in the Department Council meeting during the last week of the semester, before the commencement of C₃, and subsequently a notification pertaining to the above will be brought out by the Chairman of the Department before the commencement of C₃ examination. A copy of this notification shall also be sent to the office of the Registrar & Registrar (Evaluation).

- 6.5 In case a candidate secures less than 30% in C₃, he/she may choose DROP/MAKE-UP option.

In case a candidate secures more than or equal to 30% in C₃, but his/her grade (G) = 4, as per section 6.9 below, then he/she may be declared to have been conditionally successful in this course, provided that such a benefit of conditional clearance based on G=4 shall not be availed for a maximum of 8 credits for the entire programme of Master's Degree of two years.

In case a candidate secures more than 30 % in C₃ but G=4, then he/she may choose DROP/MAKE-UP option.

The candidate has to exercise his/her option immediately within 10 days from the date of notification of results. A MAKE-UP examination will be conducted within 25 days from the date of notification of results. If the candidate still remains unsuccessful after MAKE-UP examination he/she is said to have DROPPED that course.

- 6.6 A candidate has to re-register for the DROPPED course when the course is offered again by the department if it is a hard core course. The candidate may choose the same or an alternate core/elective in case the dropped course is soft core / elective course. A candidate who is said to have DROPPED project work has to re-register for the same subsequently within the stipulated period. **The details of any dropped course will not appear in the grade card.**
- 6.7 The tentative / provisional grade card will be issued by the Registrar (Evaluation) at the end of every semester indicating the courses completed successfully. This statement will not contain the list of DROPPED courses.
- 6.8 Upon successful completion of Bachelors Honors / Masters degree a final grade card consisting of grades of all courses successfully completed by the candidate will be issued by the Registrar (Evaluation).
- 6.9 The grade and the grade point earned by the candidate in the subject will be as given below.

P	G	GP = V x G
90-100	10	V X 10
80-89	9	V X 9
70-79	8	V X 8
60-69	7	V X 7
50-59	6	V X 6
40-49	5	V X 5
30-39	4	V X 4
0->30	0	V X 0

Here, P is the percentage of marks ($P = [(C_1 + C_2) + M]$) secured by a candidate in a course which is rounded to nearest integer. V is the credit value of course. G is the grade and GP is the grade point.

- 6.10 A candidate can withdraw any course within in ten days from the date of notification of final results. Whenever a candidate withdraws a paper, he/she has to register for the same course in case it is hard core course, the same course or an alternate course if it is soft core/open elective.

A DROPPED course is automatically considered as a course withdrawn.

- 6.11 Overall cumulative grade point average (CGPA) of a candidate after successful completion the required number of credits (76) is given by

$$\text{CGPA} = \text{GP} / \text{Total number of credits}$$

7. Classification of results

The final grade point (FGP) to be awarded to the student is based on CGPA secured by the candidate and is given as follows.

CGPA	FGP	
	Numerical Index	Qualitative Index
$4 \leq \text{CGPA} < 5$	5	SECOND CLASS
$5 \leq \text{CGPA} < 6$	6	
$6 \leq \text{CGPA} < 7$	7	FIRST CLASS
$7 \leq \text{CGPA} < 8$	8	
$8 \leq \text{CGPA} < 9$	9	DISTINCTION
$9 \leq \text{CGPA} \leq 10$	10	

Overall percentage = $10 \times \text{CGPA}$ or is said to be 50% in case $\text{CGPA} < 5$

8. Medium of Instruction

The medium of instruction shall be English. However, a candidate will be permitted to write the examinations either in English or in Kannada. This rule is not applicable to languages.

9 Provision for appeal

If a candidate, is not satisfied with the evaluation of C1 and C2 components, he / she can approach the grievance cell with the written submission together with all facts, the assignments, test papers etc, which were evaluated. He/she can do so before the commencement of semester-end examination. The grievance cell is empowered to revise the marks if the case is genuine and is also empowered to levy penalty as prescribed by the university on the candidate if his/her submission is found to be baseless and unduly motivated. This cell may recommend taking disciplinary/corrective action on an evaluator if he/she is found guilty. The decision taken by the grievance cell is final.

For every program there will be one grievance cell. The composition of the grievance cell is as follows.

1. The Registrar (Evaluation) ex-officio Chairman / Convener
2. One senior faculty member (other than those concerned with the evaluation of the course concerned) drawn from the department/discipline and/or from the sister departments/sister disciplines.
3. One senior faculty members / subject experts drawn from outside the University department.