

Tel.No. : 2419677/2419361  
Fax: 0821-2419363/2419301

e-mail : [registrar@uni-mysore.ac.in](mailto:registrar@uni-mysore.ac.in)  
[www.uni-mysore.ac.in](http://www.uni-mysore.ac.in)



**UNIVERSITY OF MYSORE**  
Estd.1916

**Vishwavidyalaya Karyasoudha**  
**Crawford Hall, Mysore 570 005**

No.AC2(S)/525/09-10

Dated 19<sup>th</sup> November 2011.

- 1) The Chairpersons of All Departments of Studies, MGM.
- 2) The Coordinators of P.G.Center, Hassan / Mandya / Chamarajanagara.
- 3) The Principals/ Heads of the Institutions offering P.G.Programmes of University of Mysore.

Sir/Madam,

Sub: Offering of Open Electives for II / IV Semester.

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I. All the Departments of Studies / Colleges offering P.G.Courses / Post Graduate Centers are hereby requested to notify the Open Electives that would be offered during the upcoming II / IV Semester period along with the credit pattern of Open Electives.

The following points may be useful in this regard.

- 1) The major demand for open electives this time would be because of the present I Semester students.
- 2) The Present III Semester student, if he/she opt for an open elective and incase it is essential for the candidate to complete the minimum requirement, then such a candidate shall be given top priority.
- 3) The Class strength for an open elective could go up to 60 or as decided by the respective department council. In case the demand goes beyond 60, the department council could opt to go for one more section. Accordingly work load may be calculated.
- 4) It is also possible to ask students, in case of large demand, that the same open elective could be offered again during the next I and III semester period and the students can take their chance then.

- 5) Students of Manasagangothri Campus will be given preference in Manasagangothri, and similarly the students of different campuses will be given preferences in their respective campuses.
- 6) Colleges offering P.G. Courses should make arrangements to offer adequate number of open electives and College students should be accommodated in the respective Colleges. It may be recalled that Colleges have enough strength to offer good number of open electives.
- 7) In case seats are available in Manasagangothri Campus or in any other P.G. Campuses, the students from P.G. Departments of Colleges could be considered, however such Colleges have to remit the tuition fee corresponding to the academic service availed, which will be as decided by the University.
- 8) It could be useful if the notification regarding Open Elective could reach widely.

II Students may be asked to follow the following procedure to submit request and later to register.

1. Every student will fill up a request form and provide three preferences for open electives. The form will have two parts Part-A –Request, Part-B Registration.
2. The request form should be duly signed by the CBCS Co-ordinator of home department. A student should take sufficient number of Photo copies of the same. He/She should hand over a request copy to his/her department.
3. Student should handover a copy each to the department as per the preferences made by him/her for Open Electives.
4. The Departments will notify the allotment status.
5. The students shall get the registration form filled up subsequent to the allotment and get registered in the department offering the Open Elective.
6. A copy of the registration should be handed over to his/her department.

III Schedule for submitting the request for Open Elective, notification of allotment and registration.

Last date to submit the reports with three preference for Open Elective	29.11.2011
Announcement of First List of Allotment	03.12.2011
I List registration to be completed by . . . . . otherwise the candidate will forfeit the allotment.	08.12.2011
II List of allotment to fill-up the vacant seats if any.	12.12.2011
II List registration to be completed by	17.12.2011
Last date to complete the registration after the II List, if there is any provision.	20.12.2011

IV Request form for Open Elective is enclosed herewith.

Yours faithfully,

**REGISTRAR**

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## UNIVERSITY OF MYSORE

Estd.1916

### APPLICATION FORM FOR OPEN ELECTIVE

Name of the Candidate:

ID / Register No.:

Department:

Semester:

Subject:

Number of Open Elective Credits already completed  
Including that of Present Semester:

#### PART-A

#### Request for Open Elective, now submitted.

Preference	Title of the Open Elective	Department
01		
02		
03		

Signature of the Candidate

To be endorsed by the CBCS Co-ordinator of the Home Department.

Signature of CBCS Co-ordinator

## **PART-B**

### **Registration Part**

#### **Allotment as per I List**

Title of the Open Elective:

Department:

Registration: **Approved/ Provisionally admitted.**

Signature of CBCS Co-ordinator  
of the Department offering the Open Elective

**If the candidate tries for II List then the following should be filled up.**

Allotment as per II List:

Title of the Open Elective:

Department:

Registration: **Approved / Provisionally admitted.**

Signature of CBCS Co-ordinator  
of the Department offering the Open Elective